



TOWN OF PIKE ROAD
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2017 MUNICIPAL LICENSE APPLICATION & RENEWAL

Greetings:

The Town of Pike Road welcomes you and your business to our town. According to **Ordinance 2012-0266 of the Town of Pike Road and amended Ordinance 2014-0295** and section 11-51-90, of the Code of Alabama, 1975, states anyone doing any kind of business; trade or profession within the Town of Pike Road and its Police Jurisdiction should pay a license fee for the privilege of doing so. The code applies to individuals, partnerships, corporations and self-employed independent contractors. All license renewals are due January 1st and delinquent after January 31st or penalties will apply.

Contractors must send a copy of current State contractor's license, and any certification pertinent to your field. No license shall be issued for a Contractor prior to receipt of a Certificate of Liability Insurance (COI) in an amount not less than \$300,000.00 or a surety bond in an amount not less than \$10,000.00. The COI must show the Town of Pike Road as a certificate holder. General Contractors must be licensed by the State of Alabama Board of General Contractors. Home Builders and other contractors must be properly licensed or certified as required by law. License fee for contractors should also include ½ of 1% (.05) of all work not previously permitted during the 2016 year. **All contractors must provide a list of all sub-contractors and suppliers with contact information (i.e. name, address and phone number) ***It is also your responsibility that the correct sales tax rate for Pike Road is charged on all purchases delivered to job site.**

Businesses engaged in the **sale of alcohol** must submit current state ABC License or application for review and approval, along with a list of suppliers that deliver to your place of business including contact information (i.e. name, address and phone number)

Restaurants and/or food sales businesses should include a copy of Health Department Certificate and a complete list of suppliers that deliver to your place of business including contact information. (i.e. name, address and phone number)

Delivery -If your business has no physical location within the Town of Pike Road and you conduct no other business other than delivery of merchandise and performing the requisite set-up and installation of said merchandise you may qualify for a "Delivery Only" License. One determining factor is that sales for Pike Road must have been **less than \$75,000.00** for 2016.

***In addition, all goods sold or shipped into the Town of Pike Road are subject to the 2.25% sales tax. The total sales tax within the Town of Pike Road with the State and County tax is 8.75%. The Pike Road portion is collected by the Alabama Department of Revenue. The Police Jurisdiction extends 1 ½ miles beyond the town limit and the applicable sales tax is 1.13%. Please call town hall for verification.

License category and fee schedule information can be found on the renewal notice. Please call if you have questions regarding calculation of your business license fee. **Only complete application if you have any updates, but return renewal notice, required documentation and payment before January 31, 2017 to avoid penalty.**

We look forward to working with you and if the town can ever be of assistance please do not hesitate to contact us.
Visit us on the web at www.pikeroad.us

